

# Bourne Public Schools

## BOURNE SCHOOL COMMITTEE

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### Regular Meeting Minutes

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**DATE:** Wednesday, December 1, 2021

**TIME:** 6:30 PM

**PLACE:** Bourne High School Media Center

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#### ATTENDANCE

**SCHOOL COMMITTEE MEMBERS PRESENT:** Chair Emily Berry; Ryan Bagdonas; Maureen Fuller; Paul McMaster; Erin Perry; Steven Strojny; Student Representative Viveca Stucke

**SCHOOL COMMITTEE MEMBERS ABSENT:** Kari MacRae

**OTHER ATTENDEES PRESENT:** Dr. Kerri Anne Quinlan-Zhou, Superintendent; Dr. Barbara Starkie, Assistant Superintendent of Learning and Teaching; Jordan Geist, Director of Business Services; Dr. Ryan Place, Director of Special Education and Student Services

#### 1. CALL TO ORDER

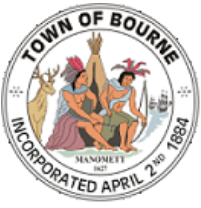
Chair Emily Berry calls the meeting to order at 6:30 PM.

#### 2. PLEDGE TO THE FLAG

All stand for the Pledge of Allegiance.

#### 3. PUBLIC INPUT

Josh Newhouse of Plymouth, the librarian at Bourne High School, makes a public comment thanking the community as well as staff and students, for being so welcoming and making him feel like part of the family. He thanks the Nye committee and the family of Ms. Nye for all their support. Mr. Newhouse also thanks leadership, administration, and the school committee for recognizing the worth of libraries facilitated with professional librarians and for affirming and



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reaffirming equity. He says students deserve to be seen and we are making huge steps toward that goal. Mr. Newhouse also thanks Malcolm and the ILC team for Thanksgiving dinner, Ms. Drysdale for the article about the new media specialists, and student rep Viveca Stucke for her kind words.

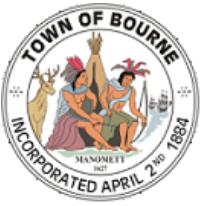
## 4. REPORTS AND PRESENTATIONS

### a. CHAIRPERSON'S REPORT, *Emily Berry, School Committee Chair*

- Chair Berry welcomes Ava Fenton, a new Student Advisory member.
- Chair Berry reports on the MASC conference. She says that Maureen, Ryan, Erin, and Dr. Zhou attended the conference virtually and they were all able to attend different sessions.
  - Erin Perry speaks about a session she attended discussing how school committees have been at the center of polarizing debates. She says the session resonated with her because it put everything back into perspective after a tough year. Ms. Perry talks about a panelist noting that school committee members are the only elected officials whose responsibility is to the kids.
  - Maureen Fuller speaks about a session she attended on Equity of Student Access. She says the discussion of NEASC goals and objectives that high school will be looked at and backing them down to the middle and elementary levels and what we can do to that eventually feeds up to the high school. The responsibility is collective across the districts. Past NEASC visits have looked at content and achievement and it turned towards social-emotional issues being involved in the overall view of a NEASC committee.
  - Ryan Bagdonas says she got the most out of the session that Erin Perry talked about. She says it was good to hear that we're not the only ones dealing with some of these polarizing issues and it put into perspective what they're here for and to take everything calmly and remember they're here for the students. She also says that a session on Literacy and Intervention was valuable in showing that we were going in the right direction with MTSS, benchmarking, and WIN period.
  - Emily Berry shares a session she attended on Falmouth's partnership with the community to create living classrooms to make curriculum come alive. She says she found this very useful especially since Falmouth is a neighboring town and we share many of the same resources. Chair Berry says it was motivating to hear about the useful, practical ideas. Dr. Zhou says she also attended the session and felt the same and thought it could be something that easily translates for us.

### b. SUPERINTENDENT'S REPORT, *Dr. Kerri Anne Quinlan-Zhou, Superintendent of Schools*

- Dr. Zhou welcomes the new Director of Technology Christopher Oliver. She says he held the same role in Acushnet Public Schools for 14+ years and he is excited and will come to the next meeting to introduce himself.
- Dr. Zhou says District Learning Walks have launched and started with a successful walk at Bournedale and will continue at BIS, BHS, and BMS within the next week. She notes that the admin team decided on using a modified UDL rubric which will help thread through professional development over the course of the next year.
- Dr. Starkie takes over to update on the 11/17 professional development day. She says Special Ed, ELL teachers, and ESPs attended part 2 of training with Dr. Harris. K-12 teachers in the areas of STEAM, Art, Music, Theater, PE, Health Wellness, Coding, Digital Literacy, and the Library Media Specialists continued their work on the vertical alignment of curriculum across the district which is being done with Dr. Block



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and Dr. Nicolucci. Elementary and Intermediate grade-level content specialists had virtual training from Galileo and Imagine Learning to learn new aspects of the program to use during WIN periods for intervention. High school teachers attended a refresher on curriculum mapping, writing, and storage with an Atlas representative. Members of the math major research team for K-5 and our Middle School ELA major research team met and did some preliminary planning that was overseen by Lisa Dix and Kelly Cook who did an excellent job lining up resources and setting up the team to look at some new and exciting resources that could come to the district. District specialists attended virtual training on topics from planning for effective engagement in therapy to trauma-informed care. Middle School and High School guidance counselors engaged in virtual planning using MYCAP Preparatory program for students as they get ready to build resumes and apply for college. Dr. Starkie says she would like to thank the district leadership team for coordinating the presenters. She also congratulates 44 educators in the district who completed the UDL course. She gives a shout-out to Lisa Dix who kicked off a parents' reading group this past week. Dr. Starkie applauds Principal Center and the BHS staff and students for putting on an informative showcase of the great things happening at Bourne High School for our Grade 7 and 8 students. She says BMS librarian Sara Riggle kicked off the One School, One Book initiative where the entire school is reading the same book, *Restart*. Dr. Starkie acknowledges Mary Weatherby, BIS librarian, as she recently completed an initial application for a National Endowment for the Arts grant for a community reading project next year. Dr. Starkie encourages the public to follow our schools on social media to see the things happening in the District. Chair Berry says she appreciates the emails that Dr. Starkie sends as they are very detailed and filled with pictures showing so much of what's happening in the schools behind the scenes. She thanks Dr. Starkie for keeping them so well informed.

- Dr. Place takes over to discuss Covid-19. He says there has been an increase in testing since October and the students participating in the Test and Stay program are nearly all testing negative. He says the first vaccination clinic with the Bourne Health Department took place for ages 9-11 with the second taking place on December 11th and so far the reservations for that have surpassed what we did in June. He says it's been busy but our numbers are still lower compared to other districts and we're still not seeing in-school transmission at this time. Ryan Bagdonas asks Dr. Place to clarify the date for the vaccination clinic for those that received their first shot on November 20th. Dr. Place says those people will receive their second dose on December 11th and the VNA will follow up with times. Paul McMaster asks who is eligible for the clinic and Dr. Place answers that staff, students and their families are all eligible and that they are using the Pfizer vaccine.

## c. Presentation - Program Spotlight: [Bourne District Level UP Program](#)

- Leslie Sullivan, special ed/student service coordinator at the middle and high school, presents on the Level UP Program for students 18-22. She says she started the program with one teacher and 1 aide and 5 students and they are up to 2 teachers, 5 job coaches/ESPs, and 19 students. She introduces Jaqueline Guyler, a student in the program, to present with her. She says the Level UP is affiliated with the MACY program, a state-funded run program that coordinates with community colleges for the students to attend full college classes with a learning coach. Ms. Sullivan explains how the students learn how to get public transportation, they work on reading the schedule and the routes, and figuring out how much time they're going to need to get to their classes on time. Next, she discusses internships and Jaqueline says she works at Hot Diggity doing things like cleaning. and organizing. She notes that some other internships and job opportunities for the students take place at Market Basket, Bourne Middle School, Bourne TV, Target, Petsmart, BPS Central Office, Bourne Manor, and Happy Hope Factory. She discusses other life skills the students work on like grocery shopping and cooking by running the B2B Cafe, where they take orders, cook, and deliver food to BHS staff. They finish the presentation by talking about other



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things the students take part in, including leisure trips, fundraising, volunteering, clubs, social skills groups, and Unified Sports teams.

## d. Presentation - [Superintendent's Goals](#)

- Dr. Zhou presents the Superintendent's Goals. She says the goals are structured similarly to last year and align with the district strategy, focusing on things she is leading from the front as opposed to supporting from the bottom. She explains that priority indicators for the entire district are listed first and asterisks indicate proficiency indicators for the admin team only. She next lists the major strategic objectives of Building Community, Promoting Equity, and Striving for Excellence and notes that there is so much crossover that instead of a goal for each she identified the student learning goal, professional development goal, and district improvement goal. Dr. Zhou introduces the first goal, Advancement and Success of all learners through Data-Driven Instruction and Personalized Learning and walks through the key actions and benchmarks. Maureen Fuller asks whether they will see early data on benchmarks. Dr. Zhou answers that this year they will save the analysis until the end because that data is really for the teachers and the real analysis will come when you can see the BOY to the EOY. Mrs. Fuller asks if there is a schedule for learning walks. Dr. Zhou answers that they will do 6 rounds of learning walks at all 4 schools approximately monthly and they will work to get reports out to staff quickly so the information can be looped into faculty meetings for discussion. Paul McMaster asks whether the end-of-the-year benchmark data will be shared with parents. Dr. Zhou answers that parents will see analyses from the entire district and they also hope to have information available for individual students at mid-year parent-teacher conferences. Emily Berry asks how WIN groups are being formed. Dr. Zhou answers that teachers are using data beyond just the benchmark testing such as Imagine Learning and teachers are making decisions as a team across the grade level. Mrs. Carpenito says these discussions take place weekly during common planning time and Ms. Norton adds that teachers are also doing formative assessments midway through the WIN cycle and constantly assessing and adjusting based on students' needs. Ryan Bagdonas says that WIN is such a great thing and could be a good opportunity for some positive public relations if the kids were able to bring home more work or if teachers were able to speak to it during parent-teacher conferences. Ms. Norton notes that parents can always reach out to teachers as well. Dr. Zhou moves on to the second goal, Ensuring equitable access and outcomes for all students, and explains the key actions and benchmarks. Erin Perry asks if there have been any student surveys or listening sessions done yet. Dr. Zhou answers that they did surveys at the end of the school year and from that have identified students that are willing to be in listening sessions which will be the next step. She says staff surveys will also be launched. Paul McMaster asks Dr. Zhou how she would best define equity for our students. Dr. Zhou answers that equity is about giving everyone what they need to succeed. Dr. Zhou introduces the third goal, New Superintendent Induction Program Year 2, and walks through the key actions and benchmarks. There are no questions about the third goal.

***Ryan Bagdonas motions to approve the Superintendent's Goals; Seconded by Paul McMaster; Voice vote passes 7-0-0***

## e. Presentation - School Improvement Plan [Updates](#)

- Principals Liz Carpenito, Jane Norton, Christine Borning, and Amy Cetner present the School Improvement Plan Updates. Mrs. Carpenito says the common thread in the plans is PK-12 vertical alignment. Mrs. Borning says they've come so far with the work on behavioral MTSS, creating core values, common language, and positive expected behaviors, that now that work is embedded in everything and the focus can be on the academic components. She says implementing the WIN block,



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implementing the benchmark schedule, and utilizing benchmark data was incredible work that takes some districts years to accomplish. She says another key piece has been continuing to utilize the SST process to look more closely at students not making the expected progress either academically or behaviorally. Ms. Norton takes over and speaks about the transition to grade span schools and continuing to focus on building the culture. She says each building continues to focus on the positive expected behaviors, B2B and PBIS. She explains the use of the SWIS system for tracking behavioral issues and how it shows the kids where the infractions are taking place. She says partnerships between the schools are also starting to take off. Principal Cetner takes over and talks about aligned curriculum. She explains some programs such as ARC at the elementary level, Big Ideas Math at the middle school level, and Pre-AP at the high school level. She says it's been a challenging year for staff and students to get back to normal but they've embraced the changes and are taking it all on with fidelity. Maureen Fuller asks for more information about SST teams. Mrs. Borning answers the team is made up of students' current teachers as well as past teachers and interventionists and the meetings take place on an as-needed basis. Paul McMaster asks who refers the students. Mrs. Borning answers that their team of teachers refer them.

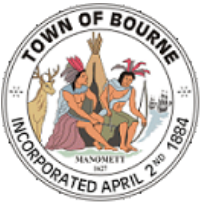
***Paul McMaster motions to accept the School Improvement Plan Updates; Seconded by Maureen Fuller; Voice vote passes 7-0-0***

## **f. School Committee Sub Committee & District Committee Reports**

- Student Advisory Comm. - BHS Showcase & special speaker
  - Viveca Stucke says the 7th and 8th graders visited the high school last week for the BHS Showcase and were able to see the different classes and clubs that are offered at the high school. She says her 7th grader sister learned a lot about the high school. Viveca says Sullivan's Message visited the high school last week to present on how making good choices can affect your life. She felt this presentation was very substantial and one of the best they have seen at the high school.
- Curriculum Sub-Comm.
  - There was no Curriculum Sub meeting this month.
- Policy Sub Committee
  - Erin Perry gives an update on the 11/16 Policy sub meeting. She says the meeting focused on the BEDH policy (original policy [BEDH](#) & [BEDH-E](#); [red lined BEDH](#); updated [BEDH](#)) and ultimately they voted to make revisions to that policy and to abolish BEDH-E. The committee will meet again to look at some outstanding job descriptions and to update the masking policy if necessary at that time.
  - Steve Strojny asks for clarification on #4 on the updated BEDH policy, asking if someone would be able to come in and criticize a member regarding a comment made on a social media that they disagree with. The policy committee says they will revisit the language in #4 to be more specific in defining school personnel and school community.

***Paul McMaster motions to abolish policy BEDH-E; Seconded by Maureen Fuller; Voice vote passes 7-0-0***

- SEPAC
  - Maureen Fuller updates on the last SEPAC meeting and says Dr. Place brought a speaker in to present on their experience being a special needs student. She says the speaker talked about



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never understanding why he was a special needs student and it took until high school to understand and to feel like it wasn't something bad. She says it was great to hear a student's perspective and realize what we take for granted that students may not understand. Dr. Place adds that it was inspirational to hear.

## h. Other announcements

- Dr. Zhou announces that the high school has been approved to move on to Part B of the Massachusetts Innovation Pathways designation process.

## 5. DISCUSSION ITEMS

- Continued Discussion Green Communities Energy Reduction Plan ([updated powerpoint](#)) ([full plan](#))
  - Carl Georgeson presents the process for becoming a Green Community and notes the last step in Bourne's process is school committee approval. Mr. Georgeson notes some corrections to the last presentation made to the school committee regarding the energy consumption of BIS saying the town had the buildings listed incorrectly. Jordan Geist says he fully supports this plan.

***Ryan Bagdonas motions to approve the Green Communities Energy Reduction Plan; Seconded by Maureen Fuller; Voice vote passes 7-0-0***

## 6. ACTION ITEMS

- Vote to approve the release of executive session minutes from 8/14/19, 9/4/19, 3/17/20, 7/29/20, 2/3/21, 3/31/21, 9/22/21 and with redactions 8/26/20, 4/7/21 and 9/2/21

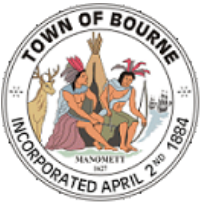
***Paul McMaster motions to approve the release of executive session minutes; Seconded by Erin Perry; Voice vote passes 6-0-0, Student Representative Viveca Stucke not eligible to vote***

- Vote to approve Warrants and Payroll

***Ryan Bagdonas motions to approve Warrants and Payroll; Paul McMaster seconds; Voice vote passes 6-0-0, Student Representative Viveca Stucke not eligible to vote***

## 7. FUTURE AGENDA ITEMS

- Chair Positions
- Covid Safety and Protocol and vaccination rates



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- Budget Planning
- Welcome Technology Director, Christopher Oliver
- Updated BEDH policy
- Therapy pet policy

**8. ADJOURN-STEVE STROJNY MOTIONS TO ADJOURN; PAUL McMASTER SECONDS; MOTION APPROVED 7-0-0**

Meeting ended at 8:40 PM

***List of documents and exhibits used (GL c.30A, sect 22(a))***

Agenda Item	Document
0	<a href="#">School Committee Agenda</a>
4c.	<a href="#">Bourne District Level UP Program</a>
4d.	<a href="#">Superintendent's Goals</a>
4e.	School Improvement Plan <a href="#">Updates</a>
4f.	<a href="#">BEDH</a>
4f.	<a href="#">BEDH-E</a>
4f.	<a href="#">red lined BEDH</a>
4f.	Updated <a href="#">BEDH</a>
5a.	Green Communities Energy Reduction Plan ( <a href="#">updated powerpoint</a> )
5a.	Green Communities Energy Reduction Plan ( <a href="#">full plan</a> )

**RESPECTFULLY SUBMITTED,**

Jessica Moerman  
Recording Secretary