

Bourne Public Schools

BOURNE SCHOOL COMMITTEE

Regular Meeting Minutes

DATE: Wednesday, October 5, 2022

TIME: 6:00 PM

PLACE: Bourne High School Media Center

ATTENDANCE

SCHOOL COMMITTEE MEMBERS PRESENT: Chair Emily Berry; Ryan Bagdonas; Maureen Fuller; Paul McMaster; Erin Perry; Kerrie Scofield; Student Representative Isabella Palumbo

SCHOOL COMMITTEE MEMBERS ABSENT: Kari MacRae

OTHER ATTENDEES PRESENT: Dr. Kerri Anne Quinlan-Zhou, Superintendent; Dr. Barbara Starkie, Assistant Superintendent of Learning and Teaching; Jordan Geist, Director of Business Services; Kristin Donahue, Director of Special Education and Student Services

1. CALL TO ORDER

Chair Emily Berry calls the meeting to order at 6:00 PM.

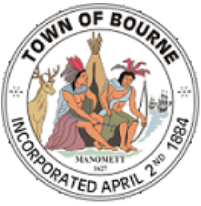
2. PLEDGE TO THE FLAG

All stand for the Pledge of Allegiance

3. PUBLIC INPUT

No public comments are made.

4. REPORTS AND PRESENTATIONS



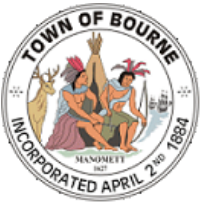
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a. CHAIRPERSON'S REPORT, *Emily Berry, School Committee Chair*

- Announcements and Correspondence
 - Chair Berry says Student Advisory met for the first time. They are eager and full of great ideas about different ways to get students involved with the school committee and ways to get into classrooms and talk to students, especially at the Middle School, about all the great things happening at Bourne High School.
 - Chair Berry shares an email received from the Town regarding the Code of Conduct for the Board of Selectmen which was sent to other town committees to review and ask questions on. She will send it to the rest of the school committee members and they can let her know if they have any questions they would like her to send along.
 - Chair Berry says the Building Bridges Initiative had its first Community Resource Fair and extends a huge thank you to Lisa Dix for all of her hard work.
 - Chair Berry announces the MASC Joint Conference will take place November 2-5 in Hyannis and 4 members will be attending: Paul McMaster and Kari MacRae for the entire conference, and Kerrie Scofield and Maureen Fuller each for one day. Mr. McMaster will serve as the delegate and bring the district's votes on the 5 relevant resolutions to the delegate assembly. She says the committee will vote on the resolutions at the next meeting which will be changed to Tuesday, November 1st to accommodate members attending the conference starting Wednesday.

c. SUPERINTENDENT'S REPORT, *Dr. Kerri Anne Quinlan-Zhou, Superintendent of Schools*

- Health & Safety Update
 - Kristin Donahue reports there has been a slight uptick in cases for students and staff, masks and PPE continue to be available, and those infected can return to school on day 6 wearing a mask if symptom-free.
- Teaching and Learning Update
 - Dr. Starkie updates on Professional Development:
 - Laurie Casna has been in the district working with data teams in each of the schools giving a refresher and taking the next step with analyzing some of the actual data that came in from benchmarks.
 - UDL 1 course is running again with a smaller group of fewer than 10 teachers which is to be expected since there was such a high turnout last year. Those teachers who took UDL 1 are all eligible to take UDL 2 which will be running in the winter.
 - Dr. Nicolucci and Dr. Block are back in the district working to align the Unified Arts curriculum.
 - Mr. Lundell and Mr. Girourad conducted an ALICE refresher safety protocol review for all staff and they will have a follow-up to that coming in October.
 - Maureen Fuller asks if there is a refresher every year for teachers and Dr. Starkie says the safety protocols are reviewed every year both with teachers and students but this was a lengthier, more detailed training.
 - Dr. Starkie highlights some pilots happening in the district including:
 - Grade 6 teachers Catherine Lyons and Sam Fasoli, who attended an Investigating History training this summer, are piloting some units that DESE is considering implementing that align with the Massachusetts Curriculum framework. She says they enjoyed the PD and they're very excited to implement what they've learned in the Investigating History units.

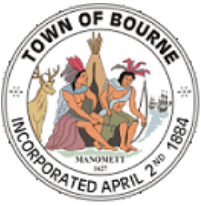


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- Middle School science teachers Eve Vidito and Sara Lavoie attended a 4-day-long OpenSciEd launch PD and are already implementing some of the strategies that they learned.
- Dr. Starkie announces a grant was awarded for \$120,000 from the Massachusetts Life Sciences Center whose mission is to prepare students for careers in the Life Sciences and has brought in \$120,000 worth of cutting-edge scientific equipment that we wouldn't otherwise have purchased in the district. Dr. Starkie thanks the High School and Middle School science teachers who helped to create a wishlist that aligned with what they're teaching in the classes.
- Dr. Starkie says a \$75,000 Skills Capital Grant was also received to support the business pathway at the High School.
- Enrollment Update
 - Dr. Zhou shares enrollment data that Chapter 70 money will be based on. She says enrollment is very similar to last year with 1576 students. She notes that there are 112 school choice students which can increase throughout the year and funding for school choice comes in based on June 1st numbers. She says the numbers show a growth in the younger grades and school choice numbers are bolstering the cohort in some middle school and high school grades. Overall, similar stabilized number cohorts are increasing instead of decreasing. Mrs. Fuller asks how many teachers there are in 2nd grade as a teacher retired last year and was not replaced. Dr. Zhou answers that there are six 2nd-grade teachers.
- Personnel Update
 - Dr. Zhou shares personnel data including appointments, retirements and resignations, and current openings. She says not all current openings are being filled this year or are being filled in different ways. She explains that it has been a hard hiring season as every time they think they have everyone, they need to fill a position.
 - Dr. Zhou introduces new Administration team members Melissa Cieto, Assistant Principal at Bournedale and Jesse Clements Grades 6-12 Curriculum Director.
- Announcements & Correspondence:
 - [MA DESE Accountability Review](#) - update
 - Dr. Zhou says the review is on track. Administration has completed a self-assessment through a Google form and asks the School Committee to also complete that assessment covering 6 categories. She explains that BPS has been chosen for a targeted review of 3 of those categories. They will indicate which 3 categories after they receive the self-assessment. She notes that DESE's goal is to support and help the district and when she took part in the process at another district, it was helpful.
 - Past and Upcoming Events:
 - Community Resource Fair
 - Dr. Zhou shares a snippet of a Bourne TV presentation on the Community Resource Fair and encourages everyone to watch the entire 9 minutes which can be found on the BPS website.

Ryan Bagdonas motions to approve the overnight field trip as presented; Seconded by Erin Perry; Voice vote passes 8-0-0

d. 2021 Benchmarking [Presentation](#)

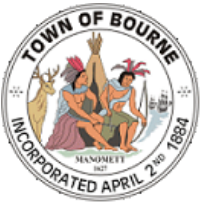


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- Dr. Zhou shares a presentation to help parents and caregivers understand what benchmarking is all about. She begins by giving an overview of benchmarking and says benchmarking is a test of the standards at grade level to measure progress over time, which is given at the beginning, middle, and end of the school year in order to personalize instruction. She walks through the various methods of benchmarking including American Reading Company (ARC) IRLA, Imagine Learning Language & Lit, Imagine Learning Math, Galileo ELA, Galileo Math, Galileo Science, Writing and Social Studies DBQs, and outlines what each test for as well as the end of year goals for each. Maureen Fuller asks about the overlap between Imagine and Galileo and whether K-5 students need to go through both. Dr. Zhou answers that Imagine benchmarking is usually quick and sets a path for students to pass through things while Galileo gives a snapshot of the standard. She notes that they are starting to integrate Imagine with Galileo so they will only need to take Galileo and it will funnel into Imagine starting with Language and Lit and hopefully math soon to follow. Mrs. Fuller asks whether all students take IRLA 3 times a year and Lisa Dix answers that all students take the test at the beginning and end of the year but those students identified as emergency readers are given it in the middle of the year as well. Mrs. Fuller asks about the process of progress monitoring between benchmarks. Dr. Zhou says it happens in a lot of different ways and will be covered during a presentation on SIPPS in the future. Chair Berry asks if scores are shared with parents. Dr. Zhou says scores are not shared with parents. Chair Berry follows up with whether scores could be shared specifically if a student is struggling in a certain area. Dr. Zhou defers to the Principals and Mrs. Carpenito says that if students are struggling in any capacity parents are notified and brought in on that conversation. Mrs. Bornign adds that benchmarks are just one data point and aren't always a cause for immediate alarm. Ryan Bagdonas adds that it's important to remember that the objective of benchmarking is to inform instruction as opposed to acting as a report card but suggests that maybe pulling some of that information into report cards could be explored. Dr. Zhou says she appreciates the questions and comments as this process is still new and it's helpful to keep thinking and talking about it.

b. STUDENT ADVISORY REPORT [Presentation](#)

- Bella Palumbo shares a presentation on events taking place at each school including:
 - Bournedale Elementary-Getting back to normal and helping facilitate the Resource fair
 - Bourne Intermediate-hosting the Resource Fair and starting the Friendship club the first Wednesday of the month after school
 - Bourne Middle School-just cast *Little Mermaid* and Middle School involvement in high school sports and activities
 - Bourne High School-Academic Awards Night, production of *Our Town*, and DAR Good Citizen Award presented to Kendall Fortune
- **October Events Preview**-Principals present upcoming events
 - Bournedale Elementary
 - Thursday, October 20th-Title One information night, 5:30-6:00 followed by Fall Into Reading, 6:00-7:00
 - Bourne Intermediate School
 - Wednesday, October 6th-Healthy Action Team Mini Golf Night, 4:00-6:00
 - B2B Friendship Club began today after school
 - K-Kids started yesterday
 - BIS Singers begins next week, Monday for 4th grade and Thursday for 5th grade



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- Bourne Middle School
 - Wednesday, October 6th-7th grade field trip to Camp Burgess
 - After School Clubs have started
 - Thursday, October 27th-PTA Spaghetti Supper and Book Fair
- Bourne High School
 - Monday, October 24th-Homecoming Week begins which includes Spirit Week, hallway decorating, pep rally, football game and Homecoming Dance on Saturday, 10/29
 - Thursday, November 3rd-Step Up Day for 7th and 8th graders

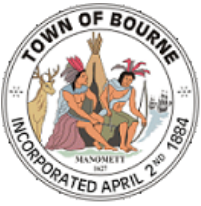
e. School Improvement Plan Presentations (7:05PM)

- **Bournedale Elementary [School Improvement Plan](#)**
 - Mrs. Carpenito, Lisa Dix and Melissa Cieto present the BES School Improvement Plan. She walks through the 3 goals of the School Improvement Plan:
 - Goal 1: By June 2023, Bournedale Elementary School will continue to promote the expected B2B attributes, a culture of collaboration, coaching, reflective practice, and professional discourse that will result in increased positive behaviors and consistent availability for learning in all environments from all students.
 - Goal 2: By June of 2023, the BES Data Team will identify potential equity and achievement gaps and set targets for improvement at the end of each of the three benchmarking periods, to support student growth as evidenced by student growth from fall to spring resulting in the need for fewer academic intervention groups.
 - Goal 3: By June of 2023 Bournedale Elementary School will utilize additional unified arts blocks to offer challenging enrichment opportunities to various students allowing them to experience a multitude of hands on, thought provoking and problem solving sessions, thus building their confidence and skills for the future.
 - Maureen Fuller says she has concerns about enrichment and the disruption to class time and teachers having their class to themselves. Mrs. Carpenito explains that one of the reasons this came up was the number of students who were coming out of class to go to the office or to sit with an adjustment counselor. If it's something that they know they get to go to, it's an incentive for them to be a part of it and the time they were out of class actually decreased. Chair Berry says the plan is very organized and detailed and asked whether teachers have had a chance to review and give input. Mrs. Carpenito says they have.
- **Bourne Intermediate School [School Improvement Plan](#)**
 - Mrs. Norton introduces Kate Hartley, the BIS Student Service Director/ Assistant Principal.
 - Mrs. Norton, Lisa Dix and Kate Hartley present the 3 goals of the BIS School Improvement Plan and details each goal's :
 - Goal 1: By 2023, Bourne Intermediate School will continue to promote shared expectations for behavior by employing our B2B Core values and MTSS strategies with all students and staff as evidenced by a reduction in behavioral referrals



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- Goal 2: By June 2023, Bourne Intermediate School will expand capacity in all educators to analyze data, identify and eliminate equity and achievement gaps, monitor student progress, and identify intervention and enrichment learning opportunities as evidenced by the continued implementation of the WIN Block.
- Goal 3: By June of 2023, Bourne Intermediate School will expand capacity to develop high-quality, aligned Tier 1 instruction with an emphasis on cultural responsiveness, relevance, and mastery of standards through consistent common planning time as evidenced by a decrease in achievement gaps in Math and ELA MCAS scores.
- Maureen Fuller comments that she appreciates the work that went into the plan. She asks how big the data team is. Lisa Dix answers that the teams are made up of a teacher at each grade level, interventionists, and administrators. Mrs. Norton says in her building there are about 8 people on the team. Mrs. Fuller asks Mrs. Norton how she sees staff meetings supporting the plan. Mrs. Norton says an important step was when Dr. Zhou and Dr. Starkie visited each school and went through the professional development plan which set clear expectations, especially about Imagine Learning and Galileo.
- Ryan Bagdonas asks what the process is for assessing the success of the plan. Mrs. Norton says that one example of measuring the success of Goal 2 will be looking at the MCAS reports, especially in the subgroups. Dr. Zhou adds that once these plans are approved then each Principal and their staff will do an Early Indicator of Success chart which will indicate when progress should begin to be seen. She adds that there are still a lot of pieces to develop and they need a little more time to figure out exactly what it will all look like but once they have it it can be used year after year. She says that the Admin team will also have check-in meetings and Ed Eval goals will also be linked to the plans.
- **Bourne Middle School [School Improvement Plan](#)**
 - Mrs. Borning, Dave Lundell and Jessee Clements present the goals of the BMS School Improvement Plan:
 - Goal 1: By 2023, Bourne Middle School will continue to promote shared expectations for behavior by employing our B2B Core Values and MTSS/PBIS strategies, as evidenced by a reduction in student discipline referrals.
 - Goal 2: By 2023, Bourne Middle School will expand capacity in all educators to analyze data, identify and eliminate equity gaps, monitor student progress, and identify intervention and enrichment learning opportunities. As evidenced by bi-monthly data meetings, Data Team meetings, and adjustments to WIN groupings based on periodic data reviews.
 - Goal 3: By June 2023 Bourne Middle School will expand capacity to develop high-quality, aligned Tier 1 units of instruction in all subject areas with an emphasis on mastery of grade level ELA and Math standards, as evidenced by the percentage of students meeting and/or exceeding expectations on the 2023 Math and ELA MCAS.
- **Bourne High School [School Improvement Plan](#)**
 - Mrs. Cetner, Ken Girouard, and Jessee Clements present the goals of the BHS School Improvement Plan:
 - Goal 1: By 2023, Bourne High School will promote shared expectations for behavior by employing our B2B Core values and MTSS strategies with all



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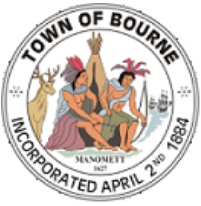
students and staff, as evidenced by a decrease in discipline referrals and increased student attendance

- Goal 2: By 2023, Bourne High School will expand the capacity of all educators to analyze data, identify and eliminate equity gaps, monitor student progress, and identify intervention and enrichment learning opportunities.
- Goal 3: By 2023, BHS will provide learning experiences that increase student ownership through relevant, engaging instruction and high expectations
- Chair Berry thanks all the Administrators and School Councils who put so much time into these plans.

Paul McMaster motions to approve all School Improvement Plans; Seconded by Ryan Bagdonas; Roll call vote passes 7-0-0

e. SCHOOL COMMITTEE SUB COMMITTEE & DISTRICT COMMITTEE REPORTS

- Curriculum Sub Committee
 - Ryan Bagdonas says that everything has been covered in the Asst. Superintendent's Report.
- Policy Sub Committee
 - Erin Perry reports that some existing policies will be presented for review and approval at future meetings based on MASC recommendations for updating policies. She says they discussed any MASC support they could seek out for overall policy review and hosting and will continue to evaluate potential support but for now, they are comfortable posting policies on our own website.
- Budget and Facilities Sub Committee
 - Paul McMaster reports that they reviewed Year-to-Date budget projections vs actual expenditures, got an update on infrastructure improvements and drafting new security protocols and a review of equipment.
- SEPAC
 - Kristin Donahue reports that they continued to review opportunities for a regional SEPAC and there is some momentum on that for a Cape Cod-area SEPAC. She says they attended the Community Resource Fair and are currently seeking members.
- District Diversity, Equity and Inclusion Committee
 - Dr. Zhou reports that the committee reviewed their mission, went over meeting norms, took a deeper look at the District Strategic Action Plan in the places that called out the work of the DEI committee, reviewed goals and surveys from last year, updated student listening sessions, looked at staff survey results, set future agenda items including a possible parent survey and a curriculum review around equity in resources, discussed having a DEI group at each school and set meeting dates for the rest of the year.
- District Technology Committee
 - Jordan Geist reports that Chris Oliver met with the committee and went over the summer projects, got some feedback and planned some additional PD for the interactive touch panels at BHS and BES. He says they reviewed some of the new apps being considered for emergency communication as well as a new ticketing system for tech requests and discussed 2022-2023 priorities including more IT integration staff, possible use of interns and a student IT Club.
- Additional Sub Committee and Advisory Updates



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- Maureen Fuller adds that she attended the Nye Scholarship Fall Meeting at the Daniel Webster honoring 25 years of providing scholarships and funding enrichment programs at the High School. She says they have distributed 6.1 million dollars to 728 across 4 towns over their 25 years.

5. DISCUSSION ITEMS

- n/a

6. ACTION ITEMS

- a. Vote to approve Warrants and Payroll

Paul McMaster motions to approve Warrants and Payroll; Seconded by Ryan Bagdonas; Roll call vote passes 6-0-0 (Student Representative Bella Palumbo not eligible to vote)

- b. Vote to approve regular session minutes of: 12/1/21; 5/4/22; 5/16/22; 6/1/22; 7/7/22; 8/3/22

Maureen Fuller motions to approve regular session minutes of 12/1/21; 5/4/22; 5/16/22; 6/1/22; 7/7/22; 8/3/22; Seconded by Ryan Bagdonas; Voice vote passes 7-0-0

7. FUTURE AGENDA ITEMS

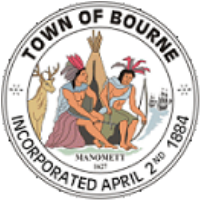
- a. Personnel Update

8. ADJOURN-PAUL McMASTER MOTIONS TO ADJOURN; RYAN BAGDONAS SECONDS; MOTION APPROVED 7-0-0

Meeting ended at 8:50 PM

List of documents and exhibits used (GL c.30A, sect 22(a))

Agenda Item	Document
0	School Committee Agenda
4c.	MA DESE Accountability Review
4d.	2021 Benchmarking Presentation



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RESPECTFULLY SUBMITTED,

Jessica Moerman
Recording Secretary