Bourne School Committee
Budget and Facilities Subcommittee Minutes

Date: September 7, 2022
Time: 4:30 pm
Place: Bourne High School Media Center

Attendees:

<u>School Committee Members Present</u>: Erin Perry, Paul McMaster
<u>School Committee Members Absent</u>: Kari MacRae
<u>School Administration</u>: Jordan Geist, Director of Business Services; Chris Oliver, Director of Technology

Mr. McMaster called the meeting to order at 4:31

<u>Approval of Minutes</u>

Approved minutes from June 1, 2022.

<u>FY22 Closeout</u>

Mr. Geist reviewed the line item file and noted that the school committee needs to approve the last line item transfers for 2022. He added that encumbrances will be carried forward and some lines have money left to pay for items not yet in. There is a turn back to the town of approximately $6,000.

Mr. Geist addressed some of the lines that came in significantly over the anticipated budget, including substitutes, textbooks, and monitoring costs at Bourne Intermediate School. He also discussed deductions in copier expenses and software expenses due to unanticipated efficiencies. Overall, he noted that everything has closed out roughly evenly.

Members voted to approve the FY22 closeout, including line items, encumbrances, and turn back to the town.

<u>Facilities Update</u>

Mr. Geist discussed the collaboration with Trane, which will address energy savings to fund capital improvements. For the schools, they will address climate controls and a centralized building management system, among other elements. He noted that the town will need to determine how to finance it. Mr. Geist said that the schools will rescind the request for the D-wing roof and commit the funding to Trane who will take responsibility for the project. He added that there are issues that need to be addressed with the solar panels on the Middle School roof.

Mr. Geist said that overall opening of schools went well.

<u>Technology Update</u>

Mr. Oliver said that pretty much all of the District's servers are located in the data center in the middle school. The District has purchased a hard-wired UPS unit that will power the server room for about an hour to allow time for the generator to kick in. He thanked Ted Buckley for his work.

Mr. Oliver said that interactive panels have been installed in Bournedale and in parts of the high school. To date, they have been well-received by staff. He added that they have increased the 100 megabyte circuit to 300 megabytes and there have been no complaints on latency yet this school year. .

Mr. Oliver said that 200 chromebooks have been purchased and all teachers and ESPs have been assigned a chromebook. He added that 8th grade chromebooks have been refreshed and that they'd like them to last for the remainder of their time in Bourne.

Mr. Oliver added that the clock bells and PA system upgrade will begin on Monday. He said he will be working on a proposal for County ARPA funds for security updates.

Next Meeting Date and Time: October 5th at 4:30 pm

Meeting adjourned at 5:27 pm.