

# Bourne Public Schools

## BOURNE SCHOOL COMMITTEE

### Regular Meeting Minutes

**DATE:** Wednesday, January 4, 2023

**TIME:** 6:30 PM

**PLACE:** Bourne High School Media Center

#### ATTENDANCE

**SCHOOL COMMITTEE MEMBERS PRESENT:** Chair Emily Berry; Ryan Bagdonas; Maureen Fuller; Paul McMaster; Erin Perry; Kerrie Scofield; Student Representative Isabella Palumbo

**SCHOOL COMMITTEE MEMBERS ABSENT:** Kari MacRae

**OTHER ATTENDEES PRESENT:** Dr. Kerri Anne Quinlan-Zhou, Superintendent; Dr. Barbara Starkie, Assistant Superintendent of Learning and Teaching; Jordan Geist, Director of Business Services; Kristin Donahue, Director of Special Education and Student Services; Chris Oliver, Director of Technology

#### 1. CALL TO ORDER

Chair Emily Berry calls the meeting to order at 6:30 PM.

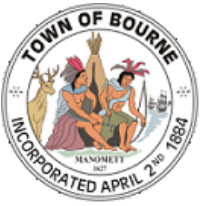
#### 2. PLEDGE TO THE FLAG

All stand for the Pledge of Allegiance.

#### 3. PUBLIC INPUT

No public comments are made.

#### 4. REPORTS AND PRESENTATIONS



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## a. STUDENT ADVISORY REPORT

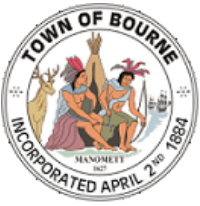
- Presentation/Report
  - Isabella Palumbo reports that Winter Sports have begun at BHS. She says before break, BHS students were treated to a smores bar with smores, donuts and hot cocoa. The Middle School and BIS held their band and chorus concerts and Santa's Workshop took place at BMS.

## b. CHAIRPERSON'S REPORT, *Emily Berry, School Committee Chair*

- Correspondence
  - Chair Berry has received the Cape Cod Collaborative Annual Report, and she will share the hard copy with anyone who would like to see it.

## c. SUPERINTENDENT'S REPORT, *Dr. Kerri Anne Quinlan-Zhou, Superintendent of Schools*

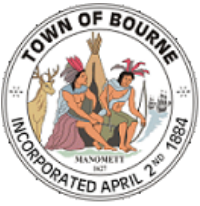
- Special Topics
  - Dr. Zhou reports that they have had round 2 of district learning walks, and it was great getting into the schools. She says 4 teams of 2 or more are able to cover a lot of ground and are seeing a lot of specifics toward the school improvement plans. She has been meeting with the Principals to discuss early indicators of success with the school improvement plans and feels that with all the data being collected, they will be able to report on the success they are seeing in May or early June.
  - She notes that the district has gained 12 students since October.
  - Skills Capital Grant [Announcement](#)-Dr. Zhou says the district received a \$150,000 Skills Capital Grant which will support 4 more iMacs and a stock market ticker for the BHS Business Suite and 2 virtual dissection tables to support the Health Careers pathway and biology classes. Dr. Starkie thanks Ann-Marie Strode for writing the grant.
  - Dr. Zhou says the Teacher Diversification Grant is up and running.
  - Dr. Zhou announces the donation of a digital piano from the Pacheco family in honor of the late BHS teacher Bob Pacheco. Dr. Starkie says Mr. & Mrs. Pacheco were at BHS yesterday to make the donation to Mrs. Cetner, Mrs. Fournier-Donley, and music students and she thanks them.
  - Dr. Zhou thanks the team at the Town of Bourne, especially Town Manager, Marlene McCollem, who were able to take 3 items off the capital outlay list and fully fund them this fiscal year through ARPA. The items include infrastructure for wireless access points, phone system upgrades and more analog security cameras. Chris Oliver says the infrastructure upgrade will provide better wireless coverage area and faster speeds at BMS and BHS. He says it's great to be able to get moving on these now and not have to wait until July 1st.
- Health & Safety Update
  - Kristin Donahure says nurses have reported an uptick in Covid cases among students and staff although no official reporting is required. She says Principals, in partnership with DPH, will communicate to families that vaccinations are available and free.
  - Chris Oliver says a team has been evaluating school safety communication systems and have decided to go with an app called CrisisGo saying it was the most end-user friendly. The app will greatly enhance communication and alerting across the district. It will be installed on all staff district-owned chromebooks and optionally on staff cellphones. The alerting features will allow staff to send alerts to the entire staff, central office, and first responders in the event of an emergency situation. Chair Berry asks if there is a caregiver component and Mr. Oliver says there is a parent reunification feature that will be rolled out later for staff, but SwiftReach will still be



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used for parent communication. Paul McMaster asks how the cost is structured, and Mr. Oliver answers that it is structured by student count.

- Teaching and Learning Update
  - Dr. Starkie reports that there is a full PD day coming up on January 17th. She says the morning will begin with a district-wide Zoom covering information on the DESE tiered-focus monitor group report that was received as well as some subsequent work to address findings of that report. They will also offer an overview of the upcoming District Accountability Review happening in March and training on TeacherPoint, a new evaluation system that has a PDP tracking component. After the Zoom, staff will break off into grade-level and content-area groups. Allison Mello, Dr. Bloc and Dr. Nicolucci will be back to continue their ongoing PD. Grade 6-8 ELA teachers will be doing SpringBoard training by CollegeBoard, and High School Science teachers will be training with Vernier Science to learn how to use equipment received from the Life Sciences grant. Laurie Kasna will be working with Special Ed staff in preparation for the new IEP process being rolled out by DESE. Dr. Starkie says they have put out a call for teachers to submit proposals for summer enrichment programming. She notes that 2-week programs will run from July 10th-21st and 4-week programs from July 10th-August 3rd, Mondays through Thursdays from 9-12. The exact courses being offered should be available by the end of the month.
  - Dr. Zhou says a Champions Kick Off Meeting was held and the new before school and after care program should hopefully be up and running by late March-early April depending on how long MA licensing takes. Champions will offer a bridge program the week after school gets out and the week before school resumes. She says promotional material will go out to families over the next month and she will invite Champions to the next meeting.
- Announcements & Correspondence:
  - Dr. Starkie report on upcoming events :
    - BES-Elementary Math Night will take place January 19 th from 5:30-6:30. BES has filled their B2B ticket jar and has earned a building reward of a fun assembly with Robert Rivest. The Great Kindness Challenge will take place the week of January 23rd.
    - BIS-K-Kids are running a month-long service project for small random acts of kindness across the community and making Valentine messages for residents and patients at area nursing homes and hospitals. Family Math Night will take place on January 12th from 6-7pm. Students will be honoring Dr. Martin Luther King by reading, writing and producing videos about his life and legacy. Friendship Club is active and working on social interactions through board games and motor activities. BIS Singers and Band members and All-Star Revue participants have all resumed their activities.
    - BMS-Grade 7 PE Night Pickleball tournament will take place on January 10th. Grade 8 Winter Wonderland Dance sponsored by the PTA is being held on January 13th. Grade 6 theater performances are taking place at school during the last week of the quarter. Over 100 students are participating in the Little Mermaid production taking place January 27th, 28th and 29th. Grade 8 course selection presentations will take place on January 31st. Students will hear from BHS counselors and students during the day and a caregiver event will take place in the evening. Grades close for Q2 on January 20th.
    - BHS-Southeastern Music Festival will take place January 6th and 7th. SRO Appreciation day is January 9th. All State Music auditions take place on January 21st. Grade 8 curriculum and course selection night is on January 31st.



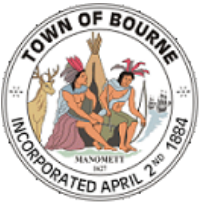
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## d. SCHOOL COMMITTEE SUB COMMITTEE & DISTRICT COMMITTEE REPORTS

- Curriculum Sub Committee
  - Ryan Bagdonas says the committee met yesterday and discussed a proposal from the ESL teacher to add a core ESL class which ESL students will get credit for. Dr. Starkie thanks Hannah Walsh for recognizing the need for the class. Ms. Bagdonas says they also discussed the upcoming PD day and received WIN updates with this month mostly focused on benchmarking. Dr. Starkie reports that members of the Wampanoag Tribe Educational Division visited and walked through the intention of the proposed MOA which is to help support Native American students in BPS in their quest to graduate from high school and be successful at the college level or within trades that interest them. She says the Tribe has identified a great need in their community and have asked the district to partner with them to help gather data and connect families so they can access the academic resources the Tribe can provide such as tutoring and college and career visits, as well as social enhancements such as driving lessons. She says part of the MOA would involve the Tribe coming to present at a school committee meeting about the programming they offer and the success of their students. She says it also gives the district an opportunity to bring some Native American artwork to our schools and also opens the door for students who are not Native Americans to access some of these academic offerings like after school programming. She adds that some Grade 3-5 Social Studies teachers will be meeting with the Tribe to come to understand some of the ways that we can incorporate their teachings into the curriculum to make sure Native Americans are well represented. Chair Berry asks Dr. Starkie to go over the parent consent form that the Wampanoag tribe uses with their families. She says the district would provide these forms to the Native American families in the district asking them to consider partnering with the Tribe so the district can share information with the Tribe in order for them to help and support the students. Chair Berry says she would like to vote to support the MOA and invite the Tribe to present at a future meeting. Ryan Bagdonas says she agrees and doesn't know why a school district would say no to an agreement that is going to provide additional services to its students, She says she recognizes that the district will have to share data with the Tribe which comes with an administrative aspect but it's at no cost to the district and there is so much support being offered.

***Ryan Bagdonas motions to support the MOU with the Mashpee Wampanoag Tribe Education Department;  
Seconded by Paul McMaster; Voice vote passes 7-0-0***

- Policy Sub Committee
  - Erin Perry reports that the committee met yesterday and discussed Wampanoag MOU and concluded that there are no policy implications to entering the partnership. She says the committee focused on 5 policies related to discrimination which incorporate new language based on Chapter 117 of the Acts of 2022 which prohibits discrimination based on hairstyle. The committee also continued working on updates to policy AC and AC-R, non-discrimination policies, as well as JIC, a student conduct policy. They also reviewed three job descriptions: School-to-Career Internship and Innovation Pathways Coordinator and two related to the Bourne for Children program, an Early Learning Grant Liaison and an Early Learning Specialist. They are also reviewing updates to budget policies recommended by MASC and says Jordan has gone through them. The committee will continue to work on them and expects some amendments to be presented to the full school committee in March.



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***Erin Perry motions to adopt revised Policy JB: Equal Educational Opportunities; Seconded by Ryan Bagdonas; Voice vote passes 7-0-0***

***Erin Perry motions to adopt revised Policy GCF: Professional Staff Hiring; Seconded by Paul McMaster; Voice vote passes 7-0-0***

***Erin Perry motions to adopt revised Policy GBA: Equal Employment Opportunities; Seconded by Paul McMaster; Voice vote passes 7-0-0***

***Erin Perry motions to adopt revised Policy JFBB: School Choice; Seconded by Paul McMaster; Voice vote passes 7-0-0***

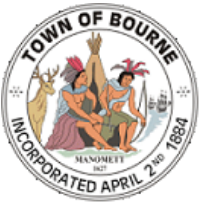
***Erin Perry motions to adopt revised Policy JICA: Student Dress Code; Seconded by Paul McMaster; Voice vote passes 7-0-0***

- Budget and Facilities Sub Committee
  - Paul McMaster reports the committee reviewed recommended policy updates related to financial matters and approved them for consideration by the Policy Sub Committee. He says they also received a Q2 budget update. The committee will meet again on January 25th to preview the 23-24 Budget Preview.
- SEPAC
  - Kristin Donahue says the Cape Cod Collaborative has designated a designee to work on developing a regional SEPAC which has been helpful to understand the steps required to put that into place. She says Bourne has secured a relationship with the Federation for Children as well which will help provide resources while trying to get the regional SEPAC coordinated. Each community must show attempts to reinvigorate their own district SEPAC as well as interest in a regional SEPAC. She adds that surveys went out to address some concerns that came up with the Tiered Focus Monitoring report.
- District Diversity, Equity and Inclusion Committee
  - Dr. Starkie gave her DEI report which focused on the Wampanoag MOU during the Curriculum Sub report but adds that the next DEI meeting will take place on January 23rd at 4:30.
- District Technology Committee
  - Chris Oliver says the next meeting is scheduled for January 19th.

## 5. DISCUSSION ITEMS

- n/a

## 6. ACTION ITEMS



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a. Vote to approve Warrants and Payroll

***Paul McMaster motions to approve Warrants and Payroll; Seconded by Ryan Bagdonas; Roll call vote passes 6-0-0 (Student Representative Bella Palumbo not eligible to vote)***

b. Vote to approve regular session minutes of: December 7, 2022

***Maureen Fuller motions to approve regular session minutes for 12/7/22; Seconded by Paul McMaster; Voice vote passes 7-0-0***

## 7. FUTURE AGENDA ITEMS

- Student Spotlight: Level Up & Recognition of MIAA Unified Basketball
- Budget Preview

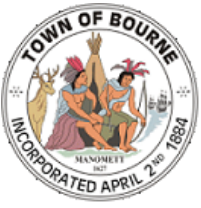
## 8. ADJOURN-PAUL McMASTER MOTIONS TO ADJOURN; MAUREEN FULLER SECONDS; VOICE VOTE PASSES 7-0-0

**Meeting ended at 7:15 PM**

### ***List of documents and exhibits used (GL c.30A, sect 22(a))***

Agenda Item	Document
0	<a href="#">School Committee Agenda</a>
4c.	<a href="#">Skills Capital Grant Announcement</a>
6c.	Policy JB <a href="#">(revised draft)</a>
6c.	Policy GCF <a href="#">(revised draft)</a>
6c.	Policy GBA <a href="#">(revised draft)</a>
6c.	Policy JFBB <a href="#">(revised draft)</a>
6c.	Policy JICA <a href="#">(draft revisions)</a>

**RESPECTFULLY SUBMITTED,**



# Bourne Public Schools

Jessica Moerman  
Recording Secretary