



# Bourne Public Schools

## BOURNE SCHOOL COMMITTEE

### Regular Meeting Minutes

**DATE:** Wednesday, February 3, 2021

**TIME:** 6:30 PM

**PLACE:** Remote Access Meeting

#### ATTENDANCE

**SCHOOL COMMITTEE MEMBERS PRESENT:** Chair Emily Berry; Paul McMaster; Erin Perry; Steven Strojny; Chris Hyldburg; Maureen Fuller; Ryan Bagdonas

**SCHOOL COMMITTEE MEMBERS ABSENT:**

**OTHER ATTENDEES PRESENT:** Dr. Kerri Anne Quinlan-Zhou, Superintendent; Melissa Ryan, Assistant Superintendent of Learning and Teaching; Jordan Geist, Director of Business Services; Dr. Ryan Place, Director of Special Education and Student Services

#### 1. CALL TO ORDER

Chair Emily Berry calls the meeting to order at 6:30 PM.

Chair Berry introduces High School student Viveca Stucke as the School Committee Student Representative.

#### 2. PUBLIC INPUT

#### 3. REPORTS AND PRESENTATIONS

a. Superintendent's Report, Kerri Anne Quinlan-Zhou, Superintendent of Schools

- Updates on Reopening
  - Dr. Zhou begins by recognizing the five students on the Student Advisory Council. Kerri states that these students will be responsible for notifying the School Committee on all matters pertaining to students. The students introduce themselves via Zoom to the School Committee. The students are Senior Sophia Sederman, Junior Kai Chen, Junior Viveca Stucke, Junior Emily Sullivan and Senior Sophia Amaral.
  - PreK return to Cohort C – Dr. Ryan Place, Director of Special Education and Student Services, talks about the return of Pre-K students to in-person learning. He explains that this allows more opportunity for students developmentally and an overall academic and social improvement.
  - He thanks Mrs. Carpenito and Mrs. Mooney for all their work on making this happen.



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- Dr. Zhou talks about meeting with the Bourne leadership today. She gives additional information about the upcoming change for PreK students to in-person learning and the talks with the BEA. Kerri talks about an upcoming meeting with the BEA leadership and requests a School Committee member volunteer to attend. Maureen Fuller graciously volunteers.
  - Maureen Fuller asks about the PreK students and whether they will have the same teacher. Dr. Zhou states that all students will have the teacher they started school with. She also states that there will still be a remote only option for parents requesting it and that they are still working out the schedule.
  - Dr. Place mentions that they plan to order higher quality equipment for Zooming with remote only students
- Updates on Budget Planning – Jordan Geist, Director of Business Services
  - Governor’s Preliminary Budget Analysis – Jordan Geist begins his discussion with highlights of the document. He talks about the dollar amounts and where these funds fall specifically for the FY21 budget. He states that overall the school district is in a good place in regards to foundation and Chapter 70 funds.
  - MASS Legislative Platform 2021-2022 – Dr. Zhou talks about the Massachusetts Association of School Superintendents (MASS), who they are and what they advocate for. Kerri talks about the different parts of the platform document, specifically Legislative, Regulatory and Budget.
  - Dr. Zhou talks about the request to suspend MCAS testing and other forms of testing. They find that students should spend more time in instruction instead of testing.
  - When talking about the budget, they are using the 20/21 enrollment year to build the budget. She notes that MASS is proposing using the end of the year enrollment or the October 2021 collection.
    - Chair Berry asks if it is typical that there are so many items on the document and if there is more included this year because of COVID circumstances. Kerri tells her the short answer is yes. The document has not been updated in several years. The group decided to draft this back in November, made updates and revisions and formally approved it once complete.

## B. Chairperson’s Report

- Correspondence
  - Annual Report of the Cape Cod Collaborative – Chair Berry discusses the document received from the Cape Cod Collaborative addressing their achievements and goals and how they are meeting their goals.
  - SC Member Maureen Fuller acknowledges the work of Dr. Anita Woods who has been the Director of Special Education since 2001. Dr. Woods has chosen to retire at the end of this year.
  - Maureen also recognizes Physical Therapist Dana Leach for his contributions to the Collaborative. He had passed away last year.
  - Chris Hyldburg echoes Maureen’s words and asks her to pass on his good wishes to Dr. Woods.
  - Cape and Islands Letter to Governor Baker – Chair Berry reads the letter from the Cape and Islands Public School Superintendents to Governor Charlie Baker for SC members and the general public. The letter requests vaccinations be available for education staff as soon as possible.
  - Dr. Zhou states that they have in the last few days received a reply. The reply states that once Phase 2 is opened up they will, at their earliest convenience, make vaccinations available for teachers and school staff. Kerri notes that there are other organizations that are also helping with this effort.
- Upcoming Collaborative Legislative Event will be February 12<sup>th</sup>. It begins at 8:30 in the morning and Legislative Leaders will be in attendance.



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- Announcement of Memorandum of Agreement to extend for one year the Collective Bargaining agreement with the BEA for the teachers' unit.
  - Dr. Zhou states that there was a successful ratification of the teachers' MOA. She thanks the BEA Leadership and all of the membership for helping to move this forward.
  - The MOA is essentially to get a 1.6% cost of living increase into the budget for next year. This MOA will remain in effect for one year. In the discussions, it was noticed that some language was missing and is now included.

*Chris Hyldburg motions to approve the MOA as presented; Seconded by Maureen Fuller; Roll call vote 7-0-0*

*Chris Hyldburg motions to vote to add the AFSME MOA to the Agenda; seconded by Maureen Fuller; Roll call vote 7-0-0*

- Dr. Zhou talks about another MOA for custodians and maintenance workers. She identifies the items that are updated and shows everyone the new language added to the MOA to align with the new law. This MOA will also include the 1.6% cost of living increase.
- Kerri asks the School Committee to vote to ratify then approve the MOA. It will then be forwarded to AFSME membership to ratify on their end.

*Chris Hyldburg motions to approve to ratify the MOA as presented; Seconded by Maureen Fuller; Roll call vote 7-0-0*

## C. School Committee Sub Committee Reports

- Policy Sub Committee – Report from 2/2/2021 – Chair Berry talks about the discussions members had on the Student Involvement in Decision Making policy which needs a few adjustments. Emily talks about the adjustments and additions that were made.

*Maureen Fuller motions to vote to add Policy JIB to the Agenda; seconded by Erin Perry; Roll call vote 7-0-0*

- Chris Hyldburg clarifies to all the process of voting to put an item on the Agenda and the process of approving once voted on.

*Maureen Fuller motions to approve Policy JIB to the Agenda; seconded by Erin Perry;*

- Dr. Zhou explains this Policy to the Student Representatives including actions on voting.
  - Student Representative Viveca Stucke asks if all five of the students will be voting. Dr. Zhou tells her that she, as the student body representative, will be the one voting and that her vote will be for all BPS students.
  - Chris Hyldburg states that though their vote may not count, their voice does.
- Melissa Ryan reports that per the policy adoption process we would need to follow - to distribute the policy in advance of adopting it. Chris asks if she thinks there would be anyone that would have concerns. Melissa says that since there has been ongoing discussions about this that there may not be a need but doesn't want there to be a problem in the process.

*Motion was recalled and will be tabled until the March 3, 2021 SC Meeting. Seconded by Maureen Fuller*

- Facilities and Budget Sub-Committee



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- Jordan Geist reviews the BPS budget funding that he spoke about earlier in the meeting. He believes we are in a good place in this first iteration of the budget. Jordan does state that we may take a hit with the enrollment figures. Mr. Geist states that he has shared the first draft of the FY22 budget for review by the Committee.
- Jordan discusses the updates to facilities and where we are at. The BHS roof project is pretty much completed with the exception of one area. He thanks Ted Buckley, Head of Buildings, for being on top of this project. The BMS emergency roof repair is ongoing as there are still leaks in certain classrooms. This work will be put out to bid. Jordan talks about the bi-weekly construction meetings for the BIS.
- Dr. Zhou updates the Committee on performance contracting. After meeting with the Town there will be more information to give to the Committee.
- Curriculum Sub-Committee – Report from 2/3
  - Melissa Ryan tells the Members that the BHS Program of Studies was presented to the Curriculum Committee this afternoon. They highlighted specific updates and changes to the courses. Traditionally, the Program of Studies is brought before the School Committee for approval.
  - HS Principal Amy Cetner talks about the successful meeting they had today with the Curriculum Subcommittee.
  - Mrs. Kelly Cook talks about the new courses added. She discusses the Career Readiness and Exploration course for 10<sup>th</sup> graders. Kelly gives specific information on the new courses that have come about as a result of COVID restrictions.
  - MS Principal Christine Borning thanks Kelly Cook for her help with the schedule and the Program of Studies. Christine notes one course addition of World Language for 7<sup>th</sup> graders. She states that French language has not been as popular and that they have removed it from their course of studies and made Spanish the only world language at BMS.
    - Maureen Fuller asks if French would continue to be offered at the High School. Principal Cetner states that French will be offered at the HS.

*Maureen Fuller motions to vote to add Program of Studies to the Agenda; seconded by Erin Perry; Roll call vote 7-0-0*

*Maureen Fuller motions to approve the changes and additions to the Program of Studies; seconded by Steven Strojny; Roll call vote 7-0-0*

## D. Other Announcements

- Equity and Inclusion Committee Update – Melissa Ryan states that she updated the Committee on their last meeting. The next meeting is scheduled for Monday evening. As a Committee they did say that they would keep that meeting space as confidential in order to have free conversations.
- SEPAC Update – Dr. Place updates the Committee on the last meeting. They had 17 parents and 2 BPS staff attend. He plans to build upon that and get more people to attend.

## E. Presentation of Superintendent's Goals

- Dr. Zhou begins by recognizing the School Counselors as this is School Counselor Week.
  - Kerri presents her Superintendent's Goals for the Committee's review and vote. She talks about her four goals and gives specific details on each one.



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- Question is asked but video cut out and unable to present .
- Chris Hyldburg asks if we are approving the goals or the presentation for informational purposes.

*Maureen Fuller motions to accept the Superintendent's Goals; seconded by Erin Perry; Roll call vote 6-0-0*

## 4. DISCUSSION ITEMS

a. Discussion about the use of town Special Education Reserve Funds

- Dr. Zhou states that there is a special reserve fund at the Town level. She explains how this fund is collected and used - after discussions with the Town Administrator. The School Committee would approve a funds transfer from the Town to the school budget.

*Chris Hyldburg approves the transfer of \$100,000 to the School; Seconded by Steven Strojny; Roll call vote 6-0-0*

- Chris give additional information on this Reserve fund and that it was created about 5 years ago.

## 5. ACTION ITEMS

a. Vote to approve Minutes: Regular Session and Executive Session

*Maureen Fuller motions to approve Minutes as presented; Seconded by Steven Strojny; Roll call vote 6-0-0*

c. Vote to approve Warrants and Payroll

*Maureen motions to approve Warrants and Payroll; Seconded by Chris Hyldburg; Roll call vote 6-0-0*

## 6. FUTURE AGENDA ITEMS

Future agenda items are discussed among Members and Administration

## 7. STEVEN STROJNY MOTIONS TO ADJOURN; SECONDED BY MAUREEN FULLER; ROLL CALL VOTE 6-0-0

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Meeting ended at 8:25 PM

RESPECTFULLY SUBMITTED,

Teresa Vicente  
Recording Secretary

*List of documents and exhibits used (GL c.30A, sect 22(a))*



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Agenda Item	Document
	School Committee Meeting Agenda
<i>3a</i>	FY22 Budget Analysis
<i>3a</i>	MA Leg Advocacy Platform 2021
<i>3b</i>	CCC Report
<i>3b</i>	Cape and Islands School District's Vaccination Letter
<i>3c</i>	JIB Policy - Revised
<i>3c</i>	Program of Studies documents
<i>5a</i>	SC Minutes - November 18, December 2, 2020